

**SAMPLE -- for cities and towns under the County Election System**

**NOTICE OF ELECTION**

CITY/TOWN \_\_\_\_\_, OKLAHOMA

**I. BE IT RESOLVED** by the governing body of the City/Town of \_\_\_\_\_ that for the purpose of electing officers of said City/Town that:

(check one)

\_\_\_\_\_ 1. a nonpartisan general election, if needed, shall be held on Tuesday, April \_\_, 20\_\_; or

\_\_\_\_\_ 2. a partisan primary election\*, if needed, shall be held on Tuesday, March \_\_, 20\_\_;  
and a partisan general election, if needed, shall be held on Tuesday, April \_\_, 20\_\_.

\*(NOTE: attach ordinance providing for partisan elections.)

**II. BE IT FURTHER RESOLVED** that the filing period for electing officers of said City/Town shall begin 8:00 a.m. on Monday, February \_\_, 20\_\_ and close at 5:00 p.m. on Wednesday, February \_\_, 20\_\_.

**III. BE IT FURTHER RESOLVED** that the officers of said City/Town to be elected are:

(check one)

\_\_\_\_\_ 1. Nominated by ward and elected at large.

\_\_\_\_\_ 2. (TOWNS ONLY) Nominated at large and elected at large. *(An ordinance authorizing the nomination of officers at large is on file with the County Election Board)*

**IV. BE IT FURTHER RESOLVED** that the following officers will be elected for four-year terms:

*(List offices to be filled and year term expires)*

**V. BE IT FURTHER RESOLVED** that the following officers will be elected to fill two-year unexpired terms:

*(List offices to be filled and year term expires)*

**VI. BE IT FURTHER RESOLVED** that each candidate must be a qualified elector by virtue of being a resident and registered voter within the municipality, or in the ward if an office is from a ward, for at least six (6) months prior to filing a declaration of candidacy.

**VII. BE IT FURTHER RESOLVED** *(Optional)* that the following question(s) shall be submitted to the registered voters of this municipality at the general election (you may attach wording):

*(List questions separately)*

**VIII. BE IT FURTHER RESOLVED** that absentee ballots will be provided in accordance with State Law.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(Seal)

ATTEST:

\_\_\_\_\_  
City/Town Clerk

\_\_\_\_\_  
Mayor